



YUKON HOUSING CORPORATION

ELIGIBILITY REQUIREMENTS FOR THE RENT-GEARED-TO-INCOME PROGRAM

Before you apply for Rent-Geared-to-Income housing, ensure you meet the eligibility requirements:

- You must be a Canadian citizen, permanent resident or have refugee status.
- You must be a Yukon resident and have lived in the territory for 12 continuous months before applying. If you previously lived in the Yukon and have recently moved back, you may receive credit for previous residency.
- Your household income must be under current housing income limits: <https://yukon.ca/en/housing-and-property/social-housing-tenant-supports/find-household-income-limit-thresholds>.
- You must have less than \$100,000 in included assets (see Declaration of Assets portion of this form for included assets).
- If you require assistance completing this application or if you have any questions, contact Yukon Housing Corporation by phone at 667-5759 or toll free 1-800-661-0408, or by email at ykhhouse@yukon.ca.



YUKON HOUSING CORPORATION
APPLICATION FOR RENT-GEARED-TO-INCOME PROGRAM

Checklist

To ensure your application package is complete, include the following:

- ☐ Application form completed and signed
- ☐ One piece of government-issued photo identification for all persons 19 years old and over
 - ☐ One piece of government-issued identification for all persons 18 years old and under
- ☐ Current Notice of Assessment from Revenue Canada for all persons 19 years old and over
- ☐ Release of Information form (if desired)

Priority consideration for applicants

Yukon Housing Corporation (YHC) has simplified its priority considerations for applicants. To be considered for a priority status, you must:

- A - Have recently experienced or are currently experiencing family violence; or
- B - Have a life threatening health or medical need that requires prolonged or recurring treatment that is not available in your community of residence; or
- C - Have a mobility issue that prevents the safe use of stairs and requires a barrier-free living environment.

To be considered for a priority status, you must fill in the **Priority Verification Form** and include it with your application. Included in this package is:

- ☐ Priority Verification Form or ☐ Priority Verification Form will be sent by third-party verifier

To be considered for a priority status based on experiencing homelessness, you need to complete this RGI application form AND for Whitehorse applicants, contact the Safe at Home Society to put your name on the By-Name List by calling 867-332-0630.

- ☐ I have put my name on the By-Name List

Which community/communities are you applying to live in?

- | | | | | |
|-----------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|--|
| ☐ Carcross | ☐ Carmacks | ☐ Dawson City | ☐ Faro | ☐ Haines Junction |
| ☐ Mayo | ☐ Ross River | ☐ Teslin | ☐ Watson Lake | ☐ Whitehorse |

If you are applying for housing in Whitehorse, are 65 years of age or older, or 55 years and have a disability and/or mobility challenge check the boxes that apply to your situation:

- ☐ I am applying for an RGI unit **in any building in Whitehorse**
- ☐ I am applying for an RGI unit **in a seniors' building** (e.g. 1190 Front St., 600 College, etc.)
- ☐ I am applying for a **seniors' supportive housing unit** (e.g. Normandy Living)

Note: You may check more than one box.

*****IMPORTANT*****

Incomplete applications cannot be processed. If your application is incomplete, we will contact you.

Note: outstanding arrears with YHC must be addressed through the Arrears Policy.



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Part A: Personal information – Print or check appropriate answers

	Applicant	Additional household member 19 or older	Additional household member 19 or older
Last name			
First name			
Middle name			
Street/Box # (mailing address)		(if different from applicant)	(if different from applicant)
Town/City Territory/Province			
Postal code			
Contact phone #	☐ Safe to contact at home		
Alternate phone #			
Email address			
Gender (choose any that apply)	☐ Woman ☐ Man ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	☐ Woman ☐ Man ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____ Relationship to applicant: _____	☐ Woman ☐ Man ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____ Relationship to applicant: _____
Date of birth	YYYY-MM-DD	YYYY-MM-DD	YYYY-MM-DD
Citizenship	☐ Canadian citizen ☐ Permanent resident/refugee (provide immigration papers or PR card) ☐ Other _____	☐ Canadian citizen ☐ Permanent resident/refugee (provide immigration papers or PR card) ☐ Other _____	☐ Canadian citizen ☐ Permanent resident/refugee (provide immigration papers or PR card) ☐ Other _____
Do you identify as Indigenous?	☐ Yes ☐ No ☐ Prefer not to say If you answered yes, do you identify as: ☐ Yukon First Nation ☐ Inuit ☐ Métis ☐ Other: _____ ☐ Prefer not to say	☐ Yes ☐ No ☐ Prefer not to say If you answered yes, do you identify as: ☐ Yukon First Nation ☐ Inuit ☐ Métis ☐ Other: _____ ☐ Prefer not to say	☐ Yes ☐ No ☐ Prefer not to say If you answered yes, do you identify as: ☐ Yukon First Nation ☐ Inuit ☐ Métis ☐ Other: _____ ☐ Prefer not to say

Part B: Household members – Provide the following information for each household member 18 years and under who lives with you

Full name (last name, first name)	Date of birth	Gender (choose any that apply)	Relationship to applicant (i.e. child, grandchild, other family member)
	YYYY-MM-DD	☐ Girl ☐ Boy ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	
	YYYY-MM-DD	☐ Girl ☐ Boy ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	
	YYYY-MM-DD	☐ Girl ☐ Boy ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	
	YYYY-MM-DD	☐ Girl ☐ Boy ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	
	YYYY-MM-DD	☐ Girl ☐ Boy ☐ Transgender ☐ Non-binary ☐ 2-spirit ☐ Prefer not to say ☐ Prefer to self-describe: _____	

***Applicants may be required to provide documentation of custody/guardianship arrangements that are relevant to housing requirements.**

Part C: Residency history – Provide information on where you have lived for the last 5 years

Address (street, city)	From	To	Landlord/Contact	Landlord/Contact #	Reason for leaving?
	YYYY MM-DD	YYYY MM-DD			
	YYYY MM-DD	YYYY MM-DD			
	YYYY MM-DD	YYYY MM-DD			
	YYYY MM-DD	YYYY MM-DD			

Part D: Household information**1A.** What is your current monthly portion?Do you: ☐ Rent (go to **1B**) ☐ Own (go to **1B**) ☐ Other (go to **1C**)**1B.** What is your current monthly portion of:

Rent/Mortgage \$ _____ / month

Electrical \$ _____ / month

Heat \$ _____ / month

1C. I/We are not currently paying rent as I/we are temporarily living at:☐ Transition home☐ Relative's home☐ Shelter☐ Hotel, hostel, campground☐ Parent's home☐ Friend's home☐ Other: _____**Note:** If you are experiencing homelessness, in addition to filling in this form, call the Safe at Home Society at 867-332-0630 to be placed on the By-Name List (for Whitehorse applicants only).**2.** Are there any family members fleeing family violence or who need a medical or accessibility accommodation?☐ Yes ☐ No

*If yes, provide supporting documentation (i.e. Priority Verification Form)

3. Do you expect the number of people living with you to change in the next 12 months? (e.g. pregnancy, family changes, etc.)☐ Yes ☐ No

If yes, provide explanation _____

4. Do you have any pets?☐ Yes ☐ No☐ Male ☐ Female

Name of pet: _____ Type of pet: _____

Age of pet: _____ Veterinary clinic name: _____

Note: If you would like your pet to be considered as part of the application provide a complete pet application which can be obtained at your community housing office or at Yukon Housing located at 410 Jarvis Street.**5.** Other:

Part E: Declaration of assets

Note: To be eligible for Yukon Housing, applicants must not have more than \$100,000 in included household assets.

Do you OWN a home or property shared or otherwise (e.g. personal home, vacation home, cabin, mobile home, rental property, vacant lot)? If yes, identify location: ☐ Yes ☐ No

Street number	Street name	Apt. no.	Town/Municipality	Prov/Terr	Country
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Fair market value of property	Mortgage outstanding
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Do you OWN additional homes or properties shared or otherwise? ☐ Yes ☐ No
If yes, identify location for each (if more than one, add additional sheet)

Provide dollar values (e.g. \$1, \$2, \$3) or not applicable (N/A)	Applicant		Additional household member age 19 and older	
	Assets	Debt owing on assets	Assets	Debt owing on assets
Total cash balance available	\$	\$	\$	\$
Investments (exclude any retirement, education or disability investments)	\$	\$	\$	\$
Business assets and equity (including those held in incorporated companies)	\$	\$	\$	\$
Vehicles (if own more than 1)	\$	\$	\$	\$
Recreational vehicles (e.g., motor homes, ATVs, boats, aircraft, snowmobile, etc.)	\$	\$	\$	\$
Other (specify)	\$	\$	\$	\$

Important – read the following carefully, and sign below.

I/We have reported all assets currently owned by every member of the household.

I/We understand that if it is found that information is missing, incorrect or otherwise inaccurate my/our housing application may be denied.

I/We understand once occupancy has been granted, if it is found that any assets were not disclosed prior to occupancy it may result in eviction.

_____ Applicant	YYYY-MM-DD _____ Date
_____ Additional household member 19 years and older	_____ Additional household member 19 years and older

Part F: Agreement

I/We have read and understood the Yukon Housing Corporation rules and policies that apply to my/our situation. These policies can be found on Yukon Housing Corporation's "Apply for Rent-Geared-to-Income housing" webpage or can be requested in writing.

I/We acknowledge the right of Yukon Housing Corporation at any time prior to the execution and delivery to me of a lease hereby applied for, to withdraw, revoke or cancel, without penalty or liability for damages or otherwise, any acceptance or approval of this application previously made or given.

I/We understand that this application does not constitute an agreement on the part of Yukon Housing Corporation, or its agent, to provide me/us with assistance.

I (and any additional household member) am a Yukon resident, meaning that I have made the Yukon my permanent and principle home for at least 1 year prior to signing this declaration. I am making this declaration that I am a Yukon resident as part of my application for the Rent-Geared-to-Income Program.

I/we hereby authorize Yukon Housing Corporation, or its agent, to make any or respond to any inquiries necessary to verify the facts contained in this application.

I/We hereby give permission to Yukon Housing Corporation, or its agents, to carry out or respond to any necessary inquiries and to obtain additional information on my/our income, assets, liabilities, and credit.

I/We hereby authorize an inspection of my/our property.

I/We understand that the information in this application may be used for statistical purposes.*

I/We have completed this application truthfully.

_____ Applicant	_____ YYYY-MM-DD Date
_____ Additional household member 19 years and older	_____ YYYY-MM-DD Date
_____ Additional household member 19 years and older	_____ YYYY-MM-DD Date

To submit your form:

- In Whitehorse contact 867-667-5712
- Contact the Yukon Housing Office in your community if you live outside of Whitehorse

Any personal information collected is under the authority of, and in accordance with s.15(c)(i) of the *Access to Information and Protection of Privacy Act (AT/PP Act)* for the purpose of determining eligibility for housing from Yukon Housing Corporation per the terms of the Rent-Geared-to-Income program. For questions about the collection of information, call Yukon Housing Corporation's Privacy Office at 867-667-5712.