



EARLY LEARNING AND CHILD CARE  
**APPLICATION FOR  
EARLY CHILDHOOD EDUCATOR CERTIFICATE**

In the Yukon, educators who work in licensed early learning and child care programs are required to apply for Yukon early childhood educator (ECE) certification. The Government of Yukon, Early Learning and Child Care Branch is responsible for determining the certification level.

| Applicant information                                                                                                                                                                                                                                       |                              |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------|
| Legal first name                                                                                                                                                                                                                                            | Legal middle name (optional) | Legal last name       |
| Date of birth<br>YYYY - MM - DD                                                                                                                                                                                                                             | Previous name(s) (optional)  |                       |
| Phone                                                                                                                                                                                                                                                       | Email                        |                       |
| Mailing address                                                                                                                                                                                                                                             |                              |                       |
| STREET NUMBER AND NAME OR P.O. BOX NUMBER                                                                                                                                                                                                                   | CITY OR TOWN                 | PROVINCE OR TERRITORY |
| POSTAL CODE                                                                                                                                                                                                                                                 | COUNTRY                      |                       |
| Physical address (if different than mailing address)                                                                                                                                                                                                        |                              |                       |
| STREET NUMBER AND NAME                                                                                                                                                                                                                                      | CITY OR TOWN                 | PROVINCE OR TERRITORY |
| POSTAL CODE                                                                                                                                                                                                                                                 | COUNTRY                      |                       |
| Do you give permission for the Early Learning and Child Care Branch to use your email to send you information related to early learning and child care in the Yukon?                                                                                        |                              |                       |
| <input type="checkbox"/> Yes, I give my permission. If you wish to change your permission, email <a href="mailto:earlylearning@yukon.ca">earlylearning@yukon.ca</a> .                                                                                       |                              |                       |
| <input type="checkbox"/> No, I do not give permission.                                                                                                                                                                                                      |                              |                       |
| Do you already have a Yukon early childhood educator certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                  |                              |                       |
| If yes, check your current level:                                                                                                                                                                                                                           |                              |                       |
| <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 1a <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 2a <input type="checkbox"/> Level 3                                                                                      |                              |                       |
| <input type="checkbox"/> Level 3 equivalent valid (YYYY - MM - DD to YYYY - MM - DD)                                                                                                                                                                        |                              |                       |
| Request for certification                                                                                                                                                                                                                                   |                              |                       |
| Check the level of certification you are applying for:                                                                                                                                                                                                      |                              |                       |
| <input type="checkbox"/> Unknown <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 1a <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 2a <input type="checkbox"/> Level 3 <input type="checkbox"/> Level 3 equivalent renewal |                              |                       |
| Certification details from another Canadian province or territory (if applicable)                                                                                                                                                                           |                              |                       |
| Are you certified as an early childhood educator in another Canadian province or territory? <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                        |                              |                       |
| If yes, you may apply for certification in the Yukon under the Canadian Free Trade Agreement (CFTA).                                                                                                                                                        |                              |                       |
| <b>This option only applies to new applicants living within Canada that have not previously received certification in the Yukon.</b>                                                                                                                        |                              |                       |
| If this applies to you, attach a copy of the certification. Official transcripts are not required. Our office will verify proof of certification and good standing with the issuing authority.                                                              |                              |                       |
| <input type="checkbox"/> <b>Proof of certification</b> – I have attached my Early Childhood Educator certification or classification document.                                                                                                              |                              |                       |
| If the regulatory authority where you received your certification or classification did not require proof of English or French proficiency, then you must provide evidence of language proficiency.                                                         |                              |                       |
| <input type="checkbox"/> <b>Proof of language proficiency</b> – I have included the proof of language proficiency document.                                                                                                                                 |                              |                       |
| <input type="checkbox"/> Not applicable                                                                                                                                                                                                                     |                              |                       |

## Required educational documents

If you do not have an Early Childhood Educator certificate from another Canadian province or territory, the following educational documents are required. All documentation must be received before application will be processed.

### Canadian education

☐ **Official post-secondary education transcript(s)**

I completed post-secondary education in Canada. I have requested an official transcript(s) from my educational institution be sent to the Early Learning and Child Care Branch.

Name of educational institution(s): \_\_\_\_\_

### International education

☐ **Official Educational Credential Assessment (ECA) report.**

I completed post-secondary education in a country other than Canada. I have requested an official comprehensive ECA report from an approved credentialing agency be sent to the Early Learning and Child Care Branch.

☐ **Course descriptions are required to determine eligibility for certification.**

Coursework considered must relate to working with children birth through 8 years of age. I have included relevant course descriptions.

• **Language proficiency**

If your post-secondary program of study was not completed in English or French, evidence of English or French language proficiency is required.

☐ I have included the proof of language proficiency document.

☐ Not applicable

## Required supporting documents

**Proof of Identity** – Do not submit original documents. Photocopies accepted.

I have submitted one of the following:

☐ Canadian-issued birth certificate

☐ Canadian drivers licence

☐ Canadian general identification card

☐ Valid Canadian passport

☐ Valid foreign passport with appropriate immigration documents

☐ Permanent resident card

☐ Secure certificate of Indian Status

**Office use** Verified: \_\_\_\_\_ Date (YYYY-MM-DD): \_\_\_\_\_

**Proof of name change** - If the name on supporting documents is different from your current legal name, provide proof of name change. Photocopies are accepted.

☐ I have included the proof of name change document.

☐ Not applicable

**Office use** Verified: \_\_\_\_\_ Date (YYYY-MM-DD): \_\_\_\_\_

For additional information on documents accepted refer to Yukon Early Childhood Educator Guide to Certification available at [Yukon.ca](http://Yukon.ca).

## Declaration

I declare that the information on this form is true and complete. I give consent to the Early Learning and Child Care Branch to verify the information contained in this form, for the purpose of early childhood educator certification.

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

## Submission instructions

We accept submissions by mail, email or in-person.

**By mail:** Government of Yukon  
Department of Education  
Early Learning and Child Care Branch (E-23)  
PO Box 2703  
Whitehorse, Yukon Y1A 2C6

**By email:** [earlylearning@yukon.ca](mailto:earlylearning@yukon.ca)  
**In-person:** 1000 Lewes Boulevard,  
Whitehorse, Yukon

To learn more about Yukon early childhood educator certification, contact the Government of Yukon, Early Learning and Child Care Branch by email [earlylearning@yukon.ca](mailto:earlylearning@yukon.ca) or visit [Yukon.ca](http://Yukon.ca).