



DECLARATION OF SERVICE
LANDLORD SERVING TENANT

File # _____

Between _____
APPLICANT

and _____
RESPONDENT

I, _____, in Yukon, declare:

I SERVED: _____
NAME OF PERSON SERVED

DATE AND TIME WHEN PERSON SERVED

COMPLETE ADDRESS WHERE PERSON SERVED/LETTER SENT

Under section 99(a) of the *Residential Landlord and Tenant Act*, landlords must serve documents on their tenants either (a) in person (b) by registered mail or (c) by both attaching a copy to the tenant’s front door (or another obvious place) and sending a copy by mail. Please confirm which method of service you used:

Method of service: Personally Registered mail with receipt Leaving copy and mailed

I certify that the information provided is correct and complete.

Signature

YYYY/MM/DD
Date

- If you serve documents by registered mail, attach a copy of the receipt to this form.
- Making a false declaration can have serious negative consequences, including, but not limited to: having your application dismissed, having any findings in your favour overturned and/or being fined or charged under the *Residential Landlord and Tenant Act*.

Personal information is collected, used, and disclosed under the authority of Section 15(a) and (c) of the *Access to Information and Protection of Privacy Act* and the *Residential Landlord and Tenant Act*. It will be used for the purposes of these acts and their regulations. For more information about the collection of this information, contact the Residential Tenancies Office, Government of Yukon, by mail at P.O. Box 2703 (C-7), Whitehorse, YT, Y1A 2C6, by phone at 867-667-5944, or by email at rto@yukon.ca.