

Land Titles Office

The Land Titles Office has the legal responsibility under the Yukon [Land Titles Act, 2015](#) for the system of registration of ownership to privately-owned titled land in the Yukon Territory, including registration of survey plans, documents that transfer ownership, interests like mortgages, leases, caveats, easements and liens, as well as the creation of condominium corporations.

All documents and plans submitted to the Land Titles Office are examined by staff to ensure that they comply with the [Land Titles Act, 2015](#) and other applicable laws.

These standards apply to all documents submitted for registration except for survey plans. If your documents do not meet these standards, you will not be able to register your documents at the Land Titles Office.

DOCUMENT STANDARDS

- Paper size: 8 ½ x 11"
- Paper type: White, at least 20 lb/75 g/m² paper stock
- Margins: not less than .75" top, bottom, both sides
- Font size: No more than 15 characters per inch – for example
 - Times New Roman 12 is 14 characters per inch
 - Calibri 12 is 14 characters per inch
 - Arial 12 is 13 characters per inch
- Page numbering is required
- Double sided copies will not be accepted for registration
- Signatures must be in dark blue or black ink
- Names and if applicable, titles, must be printed below signatures

Other standards (for example, as to form and content) also apply to specific documents. Please refer to our website <https://yukon.ca/en/land-titles-office>. You will find our forms here

<https://yukon.ca/en/legal-and-social-supports/find-land-titles-office-forms>

